

ADVERTISING AND BILL POSTING APPLICATION FORM

For permits issued under Part 2 Clause 16–Advertising and Bill Posting.

APPLICANT DETAILS

Applicant name			
Name of Business			
ABN / ACN			
Business address			
Postal address			
Address where materials will be displayed?			
Phone Numbers	After Hours	Business Hours	Mobile

PLEASE NOTE - only 1 sign per location no larger than 5m² is permitted AND all signage must be removed no later than 14 days after the advertised event.

2024-2025 PERMIT APPLICATION FEE \$136.00

Applicant Declaration

As the holder of a permit under Part 2 of the Golden Plains Shire Local Law No. 1 – General Public Amenity 2021, I indemnify Council against liability arising from activities authorised by the permit. I declare that, to the best of my knowledge and belief, all the information provided above is true and correct.

Payment Details

Signature		Date	
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Please select one of the following payment methods by ticking the appropriate box

Cheque/ Money Order	<input type="checkbox"/>	In Person	<input type="checkbox"/>	Call me for payment	<input type="checkbox"/>
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Please read overleaf

GENERAL ACTIVITIES ON ROADS APPLICATION FORM

APPLICANT REQUIREMENTS

- **You must attach evidence of a current Public Liability Insurance Policy.**
- You must attach a plan showing where items are to be displayed. The plan must include:
 - Date of event
 - Name of business
 - Address of business
 - Name of applicant
 - A clear indication of what is to be displayed and where it is to be displayed
 - Size of signage must be less than 5m²
 - Site map
 - Applicant's signature

CONTACTING COUNCIL

This application requires that all information be provided to:

Coordinator Community Compliance and Prosecutions Golden Plains Shire P O Box 111 Bannockburn VIC 3331	Bannockburn Customer Service Centre: 2 Pope Street, Bannockburn, 3331 OR Smythesdale – The Well 19 Heales St, Smythesdale, 3351
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COLLECTION NOTICE

Personal information collected on this form shall be used by Council's Community Compliance and Prosecutions Division to complete this application and provide you with relevant updates. Council may disclose your information to other internal departments in order to process your application and your information will not be disclosed to any external party without your consent, unless required to do so by law. If you do not provide us with all required information Council may not process your application and infringement notices may be issued for fail to comply with the Local Law. You have the right to access your personal information and make any necessary corrections. If you have any queries or wish to gain access to amend your information please contact the Coordinator Community Compliance and Prosecutions or the Privacy Officer on (03) 5220 7111 or enquiries@gplains.vic.gov.au.

Council will comply with its Privacy Policy and Information Privacy Principles in schedule 1 of the Privacy and Data Protection Act 2014 and the Health Records Act 2001 in relation to the use, storage and disclosure of information. If you have any queries regarding this Privacy Statement, please contact the Privacy Officer in writing to enquiries@gplains.vic.gov.au or PO Box 111, Bannockburn 3331.

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