

## STANDARD ANIMAL REGISTRATION APPLICATION FORM 2024-2025

### Completing this form

- Complete all fields in BLOCK LETTERS.
- Application forms can be submitted in the following ways:
  - Post: Golden Plains Shire Council PO Box 111, Bannockburn, Victoria 3331
  - Email: enquiries@gplains.vic.gov.au
  - In Person at one of our two Customer Hubs:
    - 2 Pope Street, Bannockburn, Victoria 3331 or 19 Heales St, Smythesdale 3351

**Assistance dogs, working dogs, declared dangerous dogs, restricted breed dogs: Separate application forms apply.**

Registration fees	Evidence required – in order to obtain an applicable discount please provide documentation provided as per below.	Evidence attached – Full fee payable without all documents.
Standard cat <b>\$149</b>		
Standard dog <b>\$168.50</b>		
Reduced fee desexed cat/dog <b>\$52.40</b>	<ul style="list-style-type: none"> <li>• Provided desexing certificate?</li> <li>• Booking future desexing /Vet declaration for future sterilisation?</li> <li>• Pet over the age of 10 years?</li> </ul>	Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/>
Reduced fee <b>\$52.40</b> – Registered with an applicable organisation cat/dog	Member of an applicable organisation – List on page over. <ul style="list-style-type: none"> <li>• Copy of your membership an applicable organisation?</li> <li>• Copy of your pet’s papers with <b>same</b> applicable organisation?</li> </ul> Please note, your pet must be registered <b>in your name</b> with the above applicable organisation in order to obtain the discount. <b>If no to any of the above – discount is not available</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/>
Reduced fee <b>\$52.40</b> – Undertaken approved obedience training	Approved obedience training organisations – List on page over. <ul style="list-style-type: none"> <li>• Have you submitted a certificate of obedience training with an approved organisation? <b>If no – discount is not available</b></li> </ul>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Guide dog / Assistance dog <b>\$0</b>		
Guard dog <b>\$200.20</b>	No discount available	
Menacing dog <b>\$230.20</b>	No discount available	
Pension concession <b>50% discount of fee</b>	<ul style="list-style-type: none"> <li>• Pensioner Concession Card, Veteran’s Affairs Card or Veteran’s Affairs War Widow Card (Health Care Cards are not accepted). <i>Available in addition to cat enclosure discount.</i></li> </ul>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Cat enclosure discount <b>50% of fee</b>	<ul style="list-style-type: none"> <li>• Only desexed cats/cats over 10 years</li> </ul> <b>Additional Cat Enclosure Reduction in Registration Fee form required</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/>
Transferring from another Council <b>\$10</b>	<ul style="list-style-type: none"> <li>• Evidence of current registration in another municipality</li> </ul> <b><i>Not available for declared or restricted breed dogs</i></b>	Yes <input type="checkbox"/> No <input type="checkbox"/>

## Important Information

- **Payment is required within 7 days from the date Council requests payment. After this, if the animal is found at large, it will be impounded by Council and infringements may apply. The animal/s is not registered until the correct payment is made in full.**
- **Tags:** Your registration tag(s) will remain valid for the lifetime of your animal(s) provided the registration fee is paid annually. Replacement tags can be obtained free-of-charge from any Customer Hub.
- **Registration Year:** Registrations are due on 10<sup>th</sup> April every year.
- **Permits for Multiple Pets:** Under Council's Local Law No. 1 – General Public Amenity (2021), it is an offence to keep more than two [2] dogs/cats on a property without a permit, unless in a Farming Zone, where up to five (5) dogs/cats can be kept.
- **Restricted Breeds:** In Victoria are as follows; Pit Bull Terrier, American Pit Bull Terrier, Fila Brasileiro, Fila Mastiff, Dogo Argentino, Japanese Tosa or Perro De Presa Canario
- **Declared Dogs:** If your dog/s have been declared as dangerous or menacing by another Council, you must advise the Community Safety Team. Domestic Animal Act 1994 and accompanying regulations apply.

\* **Applicable Approved Organisations:** You may be eligible for the reduced rate if both you **and** your pet are registered with one of the applicable approved organisations accepted by the State Government:

- Dogs Victoria
- Master Dog Breeders and Associates (MDBA)
- Responsible Pet Breeders Australia (RPBA)
- Australian National Cats Inc
- Feline Control Council (Vic) Inc

<https://agriculture.vic.gov.au/livestock-and-animals/animal-welfare-victoria/domestic-animals-act/registration-legislation-and-permits/dog-and-cat-registration>

## \* \* Approved obedience training organisations

- Australian Association of Professional Dog Trainers Inc
- The Kintala Dog Club Association Inc,
- Four Paws K9 Training,
- Delta Institute
- Dogs Victoria (training undertaken before 13 October 2023)

Refer to list at <https://agriculture.vic.gov.au/livestock-and-animals/animal-welfare-victoria/dogs/dog-training-and-behavioural-problems/obedience-training-organisations>

## ANIMAL REGISTRATION APPLICATION FORM 2024-2025

### Owner Details

Full Name:	
Property Address:	
Suburb:	Postcode:
Postal Address (if different from above):	
Mobile:	Home Phone:
Email Address:	
Pension Number (please attach copy of pension card):	
Applicable Organisation Membership Number (please attach copy of membership card and papers for pet):	

### Emergency Contact Details

Full Name:
Telephone:
Address (If address is different from owner):
<i>Do you give authority for the animal to be dropped off to this contact address if picked up (Y/N)?</i>

Animal Details	Animal 1	Animal 2
Animal Name		
Dog or Cat		
Breed		
Colour/ Markings		
Age		
Sex (M/F)		
Sterile (Y/N) <i>(sterilisation cert must be provided)</i>		
Guide Dog (Y/N)		
*Registered with approved org. <i>(proof of membership for owner AND papers for dog must be provided)</i>		
Microchip Number (required) <i>(please use sticker if provided to you)</i>		
<b>Has the dog been declared menacing under the Domestic Animals Act 1994 (you are legally required to disclose such declaration)?</b>	Yes/No    Date:	Yes/No    Date:
<b>Reason for declaration:</b>		

### Transfers from another Municipality

Provide details below if you are applying to transfer animal registration(s) from another municipality within Victoria

	Animal Name	Council where registered	Current Tag No.
Animal 1			
Animal 2			

### Office Use Only

Tag No.		Fee		Issuing Officer		Receipt No.	

### Applicant/Owner Declaration

I, the owner, have completed all details on this form and declare that all information provided is true and correct. I understand that failure to disclose that my dog is declared menacing or dangerous, or is a restricted breed \*, may result in the issuing of an infringement(s) or a summons to the Magistrates' Court. [\*As listed on page 1 – if restricted breed or declared menacing or dangerous dog; **separate application applies for dangerous and restricted breed dogs**].

I, the owner, am aware that pursuant to *the Domestic Animals Act 1994* (Vic) I am responsible for the actions of my animal, this includes, but is not limited to, if found outside of my property or involved in an attack. I understand that Council has several options including the issuing of an infringement(s) or a summons to the Magistrates' Court for breaches of *the Domestic Animals Act 1994* (Vic).

Signature		Date	

### Payment Details

Please select one of the following payment methods by ticking the appropriate box

Cheque/ Money Order		In Person		Call me for payment	

### COLLECTION NOTICE

Personal information collected on this form shall be used by Council's Community Compliance and Prosecutions Division to complete this application and provide you with relevant updates. Council may disclose your information to other internal departments in order to process your application and your information will not be disclosed to any external party without your consent, unless required to do so by law. If you do not provide us with all required information Council may not process your application and infringement notices may be issued under the Domestic Animals Act 1994. You have the right to access your personal information and make any necessary corrections. If you have any queries or wish to gain access to amend your information please contact the Coordinator Community Compliance and Prosecutions or the Privacy Officer on (03) 5220 7111 or enquiries@gplains.vic.gov.au.

Council will comply with its Privacy Policy and Information Privacy Principles in schedule 1 of the Privacy and Data Protection Act 2014 and the Health Records Act 2001 in relation to the use, storage and disclosure of information. If you have any queries regarding this Privacy Statement, please contact the Privacy Officer in writing to enquiries@gplains.vic.gov.au or PO Box 111, Bannockburn 3331.