

## ROAD OCCUPATION FOR WORKS (HOARDING) APPLICATION FORM

***For permits issued under Part 5 Clause 53 – General Activities on Municipal Land, including Roads and Road Reserves.***

### APPLICANT DETAILS

Applicant name			
Name of business			
ABN / ACN			
Email address			
Business address			
Postal address			
Phone numbers	After hours	Business Hours	Mobile

### HOARDING DETAILS

Address where hoarding will be located?			
Period of Time Hoarding to be in Place	Start ...../...../..... <small style="text-align: center;">Day/Month/ Year</small>	End ...../...../..... <small style="text-align: center;">Day/ Month/ Year</small>	

Purpose of Hoarding (Please check  applicable boxes)

- Public Protection via a building permit
- OH&S / Worksafe
- Other (please describe)

### OPERATIONAL DETAILS

Works to be undertaken by

Business name			
Address			
Contact name			
Phone numbers	After hours	Business Hours	Mobile

## CONSENT DETAILS

Property owner's name

Property owner's address

Do you have property owner's consent

 YES NO

## APPLICATION REQUIREMENTS

- You must provide plans depicting the proposed works including all proposed hoardings and traffic management measures.
- You must provide a copy of a Certificate of Currency for a Public Liability Insurance Policy with a cover of at least \$10 million.

## Applicant Declaration

As the holder of a permit under Part 5 of the Golden Plains Shire Local Law No. 1 – General Public Amenity 2021, I indemnify Council against liability arising from activities authorised by the permit. I declare that, to the best of my knowledge and belief, all the information provided above is true and correct.

Signature		Date	
-----------	--	------	--

**Permit application fee 2024 – 2025 \$226.00**

## Payment Details

Please select one of the following payment methods by ticking the appropriate box

<input type="checkbox"/> Cheque/ Money Order	<input type="checkbox"/> In Person	<input type="checkbox"/> Call me for payment
---	------------------------------------	---

## CONTACTING COUNCIL

This application requires that all information be provided to:

Coordinator Community Compliance and Prosecutions Golden Plains Shire P O Box 111 Bannockburn VIC 3331	Bannockburn Customer Service Centre: 2 Pope Street, Bannockburn, 3331 OR Smythesdale – The Well 19 Heales St, Smythesdale, 3351
---	---

## COLLECTION NOTICE

Personal information collected on this form shall be used by Council's Community Compliance and Prosecutions Division to complete this application and provide you with relevant updates. Council may disclose your information to other internal departments in order to process your application and your information will not be disclosed to any external party without your consent, unless required to do so by law. If you do not provide us with all required information Council may not process your application and infringement notices may be issued for fail to comply with the Local Law. You have the right to access your personal information and make any necessary corrections. If you have any queries or wish to gain access to amend your information please contact the Coordinator Community Compliance and Prosecutions or the Privacy Officer on (03) 5220 7111 or [enquiries@qplains.vic.gov.au](mailto:enquiries@qplains.vic.gov.au).

Council will comply with its Privacy Policy and Information Privacy Principles in schedule 1 of the Privacy and Data Protection Act 2014 and the Health Records Act 2001 in relation to the use, storage and disclosure of information. If you have any queries regarding this Privacy Statement, please contact the Privacy Officer in writing to [enquiries@qplains.vic.gov.au](mailto:enquiries@qplains.vic.gov.au) or PO Box 111, Bannockburn 3331.