

## OUTDOOR EATING FACILITY APPLICATION FORM

*For Outdoor Eating permits issued under Part 5 Clause 50 – General Activities on Municipal land, including roads and roadsides.*

### APPLICANT DETAILS

Applicant name		
Name of business / ABN / ACN		
Business address		
Postal address		
Address where items will be placed (if different from business address)		
Email address		
Phone numbers	After Hours	Business Hours
	Mobile	

**DISPLAY DETAILS** Describe all items to be displayed (maximum of 4 items) (eg. 1 table with 3 chairs = 1 item, 2 x A-frame signs = 2 items, 1 x umbrella = 1 item etc)

1	
2	
3	
4	

## GENERAL ACTIVITIES ON ROADS APPLICATION FORM

### APPLICANT REQUIREMENTS

- You must attach evidence of a current Public Liability Insurance Policy. Your permit period will correspond with your policy period.
- You must attach a plan showing where items are to be displayed. The plan must include:
  - Date
  - Name of business
  - Address of business
  - Name of applicant
  - A clear indication of what is to be displayed and where it is to be displayed
  - Site map
  - Applicant's signature

### APPLICANT DECLARATION

As the holder of a permit under Part 5 of the Golden Plains Shire Local Law No. 1 – General Public Amenity 2021, I indemnify Council against liability arising from activities authorised by the permit. I declare that, to the best of my knowledge and belief, all the information provided above is true and correct.

Please select one of the following payment methods by ticking the appropriate box

<b>Signature</b>		<b>Date</b>	
------------------	--	-------------	--

### APPLICATION FEE 2024-2025

**Application Fee: \$230.20**

**HOW TO PAY:** Attend at any Customer Experience Centre or

Nominate to pay by Credit Card over the phone by ticking this box.

PLEASE NOTE: **No Bpay** options are available for this service.

### CONTACTING COUNCIL

This application requires that all information be provided to:

Coordinator Compliance and Prosecutions Golden Plains Shire P O Box 111 Bannockburn VIC 3331	Bannockburn Customer Service Centre: 2 Pope Street, Bannockburn, 3331 OR Smythesdale – The Well 19 Heales St, Smythesdale, 3351
---	---

### COLLECTION NOTICE

Personal information collected on this form shall be used by Council's Compliance and Prosecutions Division to complete this application and provide you with relevant updates. Council may disclose your information to other internal departments in order to process your application and your information will not be disclosed to any external party without your consent, unless required to do so by law. If you do not provide us with all required information Council may not process your application and infringement notices may be issued for fail to comply with the Local Law. You have the right to access your personal information and make any necessary corrections. If you have any queries or wish to gain access to amend your information please contact the Coordinator Compliance and Prosecutions or the Privacy Officer on (03) 5220 7111 or [enquiries@gplains.vic.gov.au](mailto:enquiries@gplains.vic.gov.au).

Council will comply with its Privacy Policy and Information Privacy Principles in schedule 1 of the Privacy and Data Protection Act 2014 and the Health Records Act 2001 in relation to the use, storage and disclosure of information. If you have any queries regarding this Privacy Statement, please contact the Privacy Officer in writing to [enquiries@gplains.vic.gov.au](mailto:enquiries@gplains.vic.gov.au) or PO Box 111, Bannockburn 3331.