



GOLDEN PLAINS SHIRE

# MINUTES

## Council Meeting

---

**6.00pm Tuesday 17 December 2024**

**VENUE:**  
**Golden Plains Civic Centre**  
**Council Chambers**  
**2 Pope Street, Bannockburn**

NEXT COUNCIL MEETING  
9:00am Monday 23 December 2024

Copies of Golden Plains Shire Council's Agendas & Minutes  
Can be obtained online at [www.goldenplains.vic.gov.au](http://www.goldenplains.vic.gov.au)

**Order Of Business**

<b>1</b>	<b>Opening Declaration</b> .....	<b>3</b>
<b>2</b>	<b>Acknowledgement of Country</b> .....	<b>3</b>
<b>3</b>	<b>Apologies and Leave of Absence</b> .....	<b>3</b>
<b>4</b>	<b>Confirmation of Minutes</b> .....	<b>3</b>
<b>5</b>	<b>Declaration of Conflict of Interest</b> .....	<b>3</b>
<b>6</b>	<b>Public Question Time</b> .....	<b>3</b>
<b>7</b>	<b>Business Reports for Decision</b> .....	<b>4</b>
7.1	Citizen Recognition Award .....	4
7.2	Council Meeting Dates 2025 .....	5
7.3	Quarter 1 Finance Report.....	6
7.4	Review of Statutory Planning Operational Policies and Procedures .....	7
7.5	Delegates' Report & Informal Meetings of Councillors Records.....	7
<b>8</b>	<b>Notices of Motion</b> .....	<b>8</b>
	Nil	
<b>9</b>	<b>Petitions</b> .....	<b>8</b>
	Nil	
<b>10</b>	<b>Confidential Reports for Decision</b> .....	<b>8</b>
	Nil	

**MINUTES OF GOLDEN PLAINS SHIRE COUNCIL  
COUNCIL MEETING  
HELD AT THE GOLDEN PLAINS CIVIC CENTRE, COUNCIL CHAMBERS, 2 POPE STREET,  
BANNOCKBURN  
ON TUESDAY, 17 DECEMBER 2024 AT 6.00PM**

**PRESENT:** Mayor Sarah Hayden, Cr Helena Kirby, Cr Owen Sharkey, Cr Brett Cunningham, Cr Des Phelan, Cr Emma Robbins

**IN ATTENDANCE:** Phil Josipovic (Director Infrastructure and Environment), Lynnere Gray (Director Corporate Services), Shane Walden (CEO), Emma Wheatland (Acting Director Community, Planning & Growth), Molly Willmott (Coordinator Governance and Risk)

## **1 OPENING DECLARATION**

We the Councillors of Golden Plains Shire declare that we will undertake, on every occasion, to carry out our duties in the best interest of the community and that our conduct shall maintain the standards of the code of good governance so that we may faithfully represent and uphold the trust placed in this Council by the people of Golden Plains Shire

## **2 ACKNOWLEDGEMENT OF COUNTRY**

Golden Plains Shire spans the Traditional lands of the Wadawurrung and Eastern Maar Peoples.

Council acknowledges them as the Traditional Owners and Custodians and pays its respects to both Wadawurrung and Eastern Maar Elders past, present and emerging.

Council extends that respect to all Aboriginal and Torres Strait Islander People who are part of Golden Plains Shire.

## **3 APOLOGIES AND LEAVE OF ABSENCE**

Nil

## **4 CONFIRMATION OF MINUTES**

### **RESOLUTION**

Moved: Cr Des Phelan

Seconded: Cr Brett Cunningham

That the minutes of the Unscheduled meeting of Council held on 19 November 2024 and the Ordinary Council Meeting held on 26 November 2024, be confirmed.

**CARRIED**

## **5 DECLARATION OF CONFLICT OF INTEREST**

Nil

## **6 PUBLIC QUESTION TIME**

Nil

## 7 BUSINESS REPORTS FOR DECISION

### SUSPENSION OF STANDING ORDERS

#### RESOLUTION

Moved: Cr Des Phelan

Seconded: Cr Helena Kirby

That Council suspend standing orders.

**CARRIED**

### 7.1 CITIZEN RECOGNITION AWARD

**GOLDEN PLAINS SHIRE IS PROUD TO RECOGNISE THE FANTASTIC ACHIEVEMENTS AND CONTRIBUTIONS MADE BY YOUNG PEOPLE IN THE COMMUNITY. WE ARE FORTUNATE TODAY TO PRESENT A CITIZEN RECOGNITION AWARD TO PIPER FLETT, WHO IS BEING RECOGNISED FOR HER ACHIEVEMENT IN THE SPORT OF INLINE HOCKEY.**

- Piper is 11 years old, lives in Teesdale and was selected to represent Victoria at the National Inline Hockey Championships held in Queensland from 29 September to 6 October 2024.
- Piper has been playing Inline Hockey “off & on” for a few years. Such is her commitment to her sport that Piper attended training and try outs for the Victorian team on the other side of Melbourne (and occasionally in Moe) every second weekend.
- This was Piper’s first time competing at a national level. She is following in the footsteps of her talented older brother, Lachlan, who has represented Victoria and Australia at international level in the sport of Inline Hockey.
- Piper loves skating and going up against “bigger people” and learning new skills. In her spare time she also loves to dance and do acro (acrobatic dance) locally in Teesdale.

### RESUMPTION OF STANDING ORDERS

#### RESOLUTION

Moved: Cr Brett Cunningham

Seconded: Cr Emma Robbins

That Council resume standing orders.

**CARRIED**

## 7.2 COUNCIL MEETING DATES 2025

### EXECUTIVE SUMMARY

This agenda item to discuss and confirm the 2025 dates for Council Scheduled Council Meetings and Audit & Risk Committee Meetings.

### MOTION

Moved: Cr Helena Kirby  
Seconded: Cr Brett Cunningham

That Council adopts the following schedule for the 2025 Scheduled Council Meetings and Audit & Risk Committee Meetings.

#### Council Meetings (Scheduled)

Meeting Day	Meeting Date	Time	Place
Tuesday	25 February 2025	6:00pm	Bannockburn
Tuesday	25 March 2025	6:00pm	Linton
Tuesday	1 April 2025 (Budget Submissions)	6:00pm	Bannockburn
Tuesday	22 April 2025	6:00pm	Bannockburn
Tuesday	27 May 2025	6:00pm	Smythesdale
Tuesday	24 June 2025	6:00pm	Bannockburn
Tuesday	22 July 2025	6:00pm	Smythesdale
Tuesday	26 August 2025	6:00pm	Bannockburn
Tuesday	23 September 2025	6:00pm	Smythesdale
Tuesday	28 October 2025	6:00pm	Bannockburn
Tuesday	11 November 2025 (Mayoral Election) (Note: Remembrance Day)	6:00pm	Bannockburn
Tuesday	25 November 2025	6:00pm	Linton
Tuesday	16 December 2025 (Note: 3 <sup>rd</sup> Tuesday due to Christmas)	6:00pm	Bannockburn

#### Audit & Risk Committee Meetings

Meeting Day	Meeting Date	Time	Place
Tuesday	11 February 2025	9:00am	Bannockburn
Tuesday	13 May 2025	9:00am	Bannockburn
Tuesday	9 September 2025	9:00am	Bannockburn
Tuesday	11 November 2025	9:00am	Bannockburn

**The motion was lost.**

**A division was called.**

In Favour: Crs Helena Kirby, Brett Cunningham

Against: Crs Owen Sharkey, Sarah Hayden, Emma Robbins, Des Phelan

**LOST 2-4**

### **7.3 QUARTER 1 FINANCE REPORT**

#### **EXECUTIVE SUMMARY**

The Quarter 1 Finance Report outlines the three-month financial results for the period ending 30 September 2024. It compares the Council's adopted budget and forecast, which includes budget carry forwards from the 2023-24 financial year and additional funding received to complete projects.

This report includes a summary of Council's financial performance and position for the 2024-25 year up to 30 September 2024 and an update on capital projects as of 30 September 2024. The financial statements also include a high-level full-year forecast.

#### **RESOLUTION**

Moved: Cr Brett Cunningham

Seconded: Cr Emma Robbins

That Council note the Quarter 1 Finance Report for the three months from 1 July until 30 September 2024.

**CARRIED**

## **7.4 REVIEW OF STATUTORY PLANNING OPERATIONAL POLICIES AND PROCEDURES EXECUTIVE SUMMARY**

Three policies relating to the operation of the Statutory Planning division are overdue for renewal:

- The Consultation Meeting Policy (& associated procedure)
- The Advertised Planning Applications Policy (& associated procedure)
- The Statutory Planning Fee Waiver and Rebate Policy

The 'Consultation Meeting Policy' and its associated procedure are proposed to be renewed with minimal changes. The remainder of the policies and procedures are administrative in nature with no impact on Councillor business and are therefore proposed to be rescinded and replaced as Organisational Policies.

For clarity, the policies do not relate to land use or strategic planning outcomes but are operational in nature and provide both the organisation and the community guidance on how the functions of Council's Statutory Planning division should be carried out. The proposed changes are attached to this report.

### **RESOLUTION**

Moved: Cr Brett Cunningham

Seconded: Cr Owen Sharkey

That Council adopt the revised:

- Consultation Meeting Policy (Attachments 1).
- Consultation Meeting Procedure (Attachment 2)

That Council rescind the:

- Advertised Planning Applications Policy and Procedure (Attachments 3 and 4).
- Statutory Planning Fee Waiver and Rebate Policy (Attachment 5).

**CARRIED**

## **7.5 DELEGATES' REPORT & INFORMAL MEETINGS OF COUNCILLORS RECORDS**

### **EXECUTIVE SUMMARY**

At each Council meeting, Councillors may update their colleagues and the community about attendances at various Delegated Boards/Committees/Meetings that they attended on behalf of the Council and can acknowledge significant community events or Council functions/engagement opportunities that they have attended over the past month. This report contains records of informal meetings of Councillors as defined under Rule 1 of Chapter 5 of Council's Governance Rules.

### **MANDATORY BOARDS / COMMITTEES / MEETINGS**

- Audit Committee
- G21 - Board of Directors
- Ballarat Regional Alliance of Councils
- Peri Urban Group of Rural Councils
- CEO Review Committee
- Municipal Association of Victoria
- Geelong Regional Library Corporation
- Tourism Greater Geelong and the Bellarine Board
- Golden Plains Emergency Management Committee
- Council Meeting, Strategic Briefing, Councillor Briefing and Portfolio Meetings

**COMMUNITY ENGAGEMENT / EVENTS**

**RESOLUTION**

Moved: Cr Emma Robbins  
Seconded: Cr Brett Cunningham

That Council receives and notes the Delegates' Report and Informal Meetings of Councillors for the past month.

**CARRIED**

**8 NOTICES OF MOTION**

Nil

**9 PETITIONS**

Nil

**10 CONFIDENTIAL REPORTS FOR DECISION**

Nil

The Meeting closed at 6.36pm.

The minutes of this meeting were confirmed at the Council Meeting held on 25 February 2025.

.....  
**CHAIRPERSON**